

## IBPS RRB Office Assistant Exam Pattern 2016:

IBPS RRB Office Assistant Exam will be conducted in two stages prelims and Mains. We will discuss Exam Pattern for IBPS RRB Office Assistant Prelims and Mains.

### Preliminary Examination:

#### I. Preliminary Examination :

Preliminary Examination consisting of Objective Tests for 80 marks will be conducted online. This test would be of 45 minutes duration consisting of 2 Sections as follows :

Sr. No.	Name of the Test	Medium of Exam	No. of Questions	Max. Marks	Duration
1.	Reasoning	Hindi & English	40	40	Composite time of 45 minutes
2.	Numerical Ability	Hindi & English	40	40	
	<b>Total</b>		<b>80</b>	<b>80</b>	

Candidates have to qualify in both the tests by securing minimum cut-off marks. Adequate number of candidates in each category, depending upon requirements, will be shortlisted for Online Main Examination.

- IBPS RRB Office Assistant Prelims exam will comprise of 2 sections i.e Reasoning Ability and Quantitative Aptitude.
- A total of 80 question will be asked in exam divided equally in Reasoning and Quantitative Ability.
- Candidates will have a composite time of 45 minutes to solve all the sections.
- There will be negative marking of 0.25 for every wrong answer.
- We advice you to go through syllabus and preparation tips to score better in your IBPS RRB Office Assistant Exam.

## Mains Examination:

### II. Main Examination :

Main Examination consisting of Objective Tests for 200 marks will also be conducted online. The test would be of 2 hours duration.

Sr. No.	Name of the Test	Medium of Exam	No. of Ques.	Max. Marks (Weightage)	Composite Time
(1)	Reasoning	Hindi/English	40	50	2 hours
(2)	Numerical Ability	Hindi/English	40	50	
(3)	General Awareness	Hindi/English	40	40	
4(a)	English Language*	English	40	40	
4(b)	Hindi Language*	Hindi	40	40	
(5)	Computer Knowledge	Hindi/English	40	20	
	<b>Total</b>		<b>200</b>	<b>200</b>	

\* Candidates can opt only either 4(a) or 4(b).

Each candidate will be required to obtain a minimum score in each test of Online Main examination to be considered to be shortlisted for provisional allotment. Depending on the number of vacancies available in each state, candidates will be shortlisted for provisional allotment.

- IBPS RRB Office Assistant Mains exam will comprise of 5 sections i.e Reasoning Ability, Quantitative Aptitude, English/ Hindi Language, General Awareness & Computer Knowledge.
- A total of 200 question will be asked in IBPS RRB Office Assistant CWE V Exam 2016.
- Candidates will have a composite time of 120 minutes to solve all the sections.
- There will be negative marking of 0.25 for every wrong answer.
- We advice you to go through syllabus and preparation tips to score better in your IBPS RRB Exam.

## **IBPS RRB Office Assistant Syllabus pdf 2016(prelims + Mains):**

IBPS RRB Office Assistant Exam syllabus will have 5 section for Mains exam.

- Reasoning Ability
- Quantitative Ability
- English/ Hindi Language
- General Awareness
- Computer Knowledge

## **IBPS RRB Office Assistant Syllabus: Section Wise**

- Reasoning Ability:
  - Coding-Decoding
  - Analogy
  - Data Sufficiency
  - Logic
  - Alphabet Test
  - Eligibility Test
  - Puzzle Test
  - Theme Detection
  - Classification
  - Logical Venn Diagrams
  - Clocks & Calendars
  - Deriving Conclusions from Passages
  - Series Completion
  - Logical Sequence of Words
  - Statement – Arguments
  - Statement – Conclusions
  - Arithmetical Reasoning
  - Mathematical Operations
  - Situation Reaction Test
  - Alpha Numeric Sequence Puzzle
  - Inserting The Missing Character
  - Number, Ranking & Time Sequence

•Quantitative Ability:

- Number Systems
- Computation of Whole Numbers
- Decimals and Fractions
- Relationship Between Numbers
- Fundamental Arithmetical Operations
- Percentage
- Ratio & Proportion
- Profit & Loss
- Simple Interest
- Average
- Discount
- Partnership
- Time & Work
- Time & Distance
- Use of Tables and Graphs
- Mensuration

•English Language:

- Verb
- Tenses
- Voice
- Subject-Verb Agreement
- Articles
- Comprehension
- Fill in the Blanks
- Adverb
- Error Correction
- Sentence Rearrangement
- Unseen Passages
- Vocabulary
- Antonyms
- Synonyms
- Grammar
- Idioms & Phrases

•Hindi Language:

- Error Detection
- Phrases/Muhavare
- Synonyms
- Fill in the Blanks
- Grammar
- Translation of Sentences
- Comprehension
- Vocabulary
- Antonyms
- Plural Forms

•General Awareness:

- Awards and Honors
- General Polity
- Indian Economy
- Countries & Capitals
- Budget and Five Year Plans
- Books and Authors
- Important Days
- International & National Organizations
- Current Affairs – National & International
- Indian History
- Sports
- Abbreviations
- Science – Inventions & Discoveries
- General Science
- Science & Technology
- Indian National Movement

•Computer Knowledge:

- MS Word
- Microsoft OneNote
- MS PowerPoint
- Microsoft Access
- MS Excel
- Microsoft Outlook
- MS Project
- Microsoft Publisher
- MS Visio