



**EdCIL (India) Limited**  
**A "MINI RATNA" PSU OF GOVT. OF INDIA**  
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**RECRUITMENT OF EXPERIENCED CONSULTING PROFESSIONALS**  
**(HR/Rectt./Advt./2016/03)**

**EdCIL (India) Limited (EdCIL)** is a "Mini Ratna" continuously profit making and fast growing CPSE under Ministry of Human Resource Development offering end to end Project Management & Consultancy Services in areas of Education and Human Resource Development, both within India & Overseas. The company has more than doubled its turnover during FY 15-16 and has a further ambitious target of growth during the current financial year.

Being a high growth company, EdCIL offers attractive compensation package with opportunity of career advancement. EdCIL is looking for highly motivated and experienced professionals as per following description to rapidly grow its consulting vertical:

<b>Sl. No</b>	<b>Name of the post &amp; scale of pay</b>	<b>Educational Qualification</b>	<b>Experience</b>	<b>Age</b>
1.	Manager (Consulting)  (One Post -UR)  Rs.24900 - 50500 (E-3)  (Present cost to company is Rs 12 Lakhs approx. including Performance Related Pay)	MBA/Post-Graduate/Ph.D in any discipline	<b>(i) For MBAs/Post-Graduates :</b> 7 years of Post-qualification managerial /consultancy experience out of which purely consulting experience should be of at least 4 years in a large management consulting company either in a public listed company or in a company with more than Rs.100 crores of consulting turnover in the last completed financial year.  OR <b>(ii) For Ph.Ds :</b> 5 years of post-qualification experience in preparing education consultancy reports or Detailed Project Reports including presentations to clients, framing of business proposals with any of the MHRD funded institutions/multilateral organizations such as UNICEF, UNESCO etc.  <b>Desirable for (i) &amp; (ii) above :</b> (i) Hands on experience in preparation of	40 years As on 1.8.2016

			Detailed Project Reports. (ii) Consultancy experience in Education sector.	
2.	Deputy Manager (Consulting)  (Two Posts -UR)  Rs.20600-46500 (E-2)  (Present cost to company is Rs 10 Lakhs approx. including Performance Related Pay)	MBA/Post-Graduate/Ph.D in any discipline	<p><b>(i) For MBAs/Post-Graduates :</b></p> <p>5 years of Post-qualification managerial/consultancy experience out of which purely consulting experience should be of at least 3 years in a large management consulting company either in a public listed company or in a company with more than Rs.100 crores of consulting turnover in the last completed financial year.</p> <p>OR</p> <p><b>(ii) For Ph.Ds :</b></p> <p>3 years of post-qualification experience in preparing education consultancy reports or Detailed Project Reports including presentations to clients, framing of business proposals with any of the MHRD funded institutions/multilateral organizations such as UNICEF, UNESCO etc.</p> <p><b>Desirable for (i) &amp; (ii) above :</b></p> <p>(i) Hands on experience in preparation of Detailed Project Reports.</p> <p>(ii) Consultancy experience in Education sector.</p>	40 years as on 1.8.2016

**Note:**

- The recruitment is for full time and permanent posts of the company
- The institute/ University awarding the Degree must be recognized by Central / State Government or AICTE / UGC.
- Candidates having the experience of Central Govt. / State Govt./ Autonomous bodies / Public Sector Undertaking / organizations having minimum turnover of Rs. 100 Crores / Listed companies only will be considered.

**Job Requirement:**

- Scan environment and draw up a business plan to grow the consulting vertical.
- Make presentation to Clients for business development.
- Prepare DPR for setting up of Educational Institutions.
- Prepare consulting reports for Education sector projects.
- Network with external consultants and integrate their project specific inputs.

- Interface with clients for project implementation.
- Presentation of consultancy reports to clients.
- Establish a network with Govts/ PSUs/ Autonomous Bodies companies seeking advice on Education programmes and their implementation; develop business and long term relationships.
- Contribute to the development of Education and Human Resource policies and programmes aligned with other sectors.
- Work on strategy, policy and programme development, goal setting, reporting, internal management systems etc., for such programmes.
- Undertake project management to ensure that Education and Human Resource programmes, initiatives and related activities taken up on behalf of clients are successfully executed.
- Develop network and relationships with other consultancy firms, institutions and individuals working in the sector; maintain a bench of experts from different fields.
- Research and documentation of global best practices in Education; maintain a knowledge bank that supports advisory services.
- Monitor and analyse strategies, policies and programmes of other advisory companies in the Education sector market (competition mapping).
- Contribute to dissemination of information as required, in coordination with internal and external public relations and communications teams.

### **Key Purpose of the Job (Position Summary)**

Manager (Consulting) & Dy. Manager (Consulting) are subject matter experts with experience and expertise in multiple areas of the education sector. The incumbents shall be responsible for setting up systems and designing and overseeing implementation of education consultancy projects executed by EdCIL and for providing technical inputs to various other projects within the practice. They shall also be responsible for leadership and guidance to the individual teams on quality, accuracy and authenticity of technical content in project deliverables.

The incumbent shall also be additionally responsible for supporting the preparation of proposals and bids as may need to be submitted from time to time and for supporting technical capacity building and training for the project team where required.

### **General Conditions:**

1. Only Indian Nationals may apply.
2. **Remuneration:** Selected candidates will be placed in the IDA pay scale of Rs.24900 - 50500 (E-3) and Rs.20600- 46500 (E-2) . Besides Basic pay, they will be entitled to DA, HRA/Leased accommodation, PF, Gratuity, Leave Encashment, Medical Facilities, Conveyance Allowance, Holiday Home Expenses, Soft Furnishing, Children's Education Allowance, Leave Travel Concession, Reimbursement of Professional Membership, Computer Advance and Performance Related Pay (PRP) etc. as per rules of the company. The present Cost to Company (CTC) is approximately Rs. 12 Lakhs per annum for E-3 & Rs.10 Lakhs for E-2 (including PRP) and in deserving cases, additional increments can also be considered.

3. Mode of receipt of applications will be **ONLINE** only.
4. Age relaxation for SC/ST (5 years)/ OBC (3 years) & PwD (Person with Disability) and Ex-servicemen will be applicable as per Government Directives. Upper age limit is relaxable by 05 years for the candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 1/1/1980 to 31/12/1989.
5. Documents in support of Age, Educational Qualification, Experience and age relaxation etc. have to be produced in original at the time of Interview. In case of employees from Government/PSUs/Autonomous bodies, NOC is required to be produced at that time.
6. Screening and selection will be based on the details provided by the candidates. Hence, it is necessary that applicants should furnish accurate, complete and correct information in all areas including details of experience. Furnishing of incomplete, wrong / false information will be a disqualification. If at any stage during the recruitment, selection process and thereafter, it is found that any candidate furnished false or wrong information, his/her candidature will be rejected.
7. Mere submission of online applications and fulfillment of the eligibility criteria shall not entitle any candidate to be called for Interview. EdCIL reserves the right to shortlist and/or reject any Candidate.
8. Candidates are advised to possess a valid e-mail ID which is to be entered in the on-line application form. Call letters and intimations connected with this recruitment will be sent to shortlisted candidates on their registered e-mail ID and by Speed Post to the address intimated.
9. The Advertisement Number and Online Application Number may be noted for future reference.
10. EdCIL's ONLINE application module is live **and will remain open till 30-09-2016.**
11. Queries, if any may be addressed to Manager (HR) at techsupport@edcil.co.in/hr@edcil.co.in and Telephone No. 0120-2515373 (10:00am to 06:00pm from Monday to Friday)

**[PLEASE CLICK HERE FOR SUBMISSION OF ONLINE APPLICATION - Online Link Portal](#)**